

PARTNERSHIPS AND COLLABORATION POLICY

Kabalega Foundation is committed to building strong, transparent, and mutually beneficial partnerships and collaborations with individuals, organizations, and other stakeholders. This **Partnership and Collaboration Policy** outlines the Foundation's approach to forming, managing, and maintaining partnerships and collaborations that are aligned with its mission, vision, and values.

1. Purpose

The purpose of this policy is to:

- Set out the guiding principles for establishing and managing partnerships and collaborations.
- Ensure that all partnerships align with the Foundation's strategic goals and ethical standards.
- Promote transparency, accountability, and mutual respect in all collaborative endeavors.
- Ensure that all partnerships contribute to the Foundation's mission and deliver positive outcomes for its beneficiaries.

2. Scope

This policy applies to all partnerships and collaborations entered into by Kabalega Foundation, including:

- **Programmatic Partnerships:** Collaborations with other NGOs, civil society organizations, government agencies, and community groups on specific projects or programs.
- **Funding Partnerships:** Agreements with donors, foundations, and corporate partners to secure financial resources for the Foundation's activities.
- **Strategic Collaborations:** Long-term partnerships with academic institutions, research organizations, businesses, or other entities to advance shared goals.
- **Operational Collaborations:** Partnerships for the delivery of services, capacity building, or resource sharing.

3. Guiding Principles

Kabalega Foundation follows these principles in all partnerships and collaborations:

- **Alignment with Mission:** All partnerships must align with the Foundation's mission, values, and strategic objectives. Partners should demonstrate a commitment to social responsibility, community empowerment, and sustainability.
- **Mutual Benefit:** Partnerships should be mutually beneficial, where both parties contribute to the success of the partnership and share in its outcomes.

- **Transparency:** All agreements, communications, and decision-making processes must be transparent and open to scrutiny.
- **Ethical Conduct:** Partners must adhere to ethical standards in all aspects of the collaboration, including respect for human rights, anti-corruption, and fairness in dealings.
- **Accountability:** Both parties are accountable for their roles and responsibilities within the partnership. There must be clear mechanisms for monitoring and evaluating the progress of the partnership and the use of resources.

4. Criteria for Selecting Partners

When selecting potential partners for collaboration, Kabalega Foundation considers the following criteria:

- **Shared Values and Goals:** The partner's objectives must align with the Foundation's mission and goals.
- **Reputation:** The partner should have a solid reputation for ethical conduct, transparency, and reliability.
- **Capacity and Expertise:** The partner should possess the necessary skills, knowledge, and resources to contribute to the partnership's success.
- **Commitment to Social Impact:** Partners should be dedicated to creating positive social change and should have a track record of working in the relevant field or sector.
- **Compliance with Laws and Standards:** Partners must comply with all relevant local, national, and international laws, regulations, and standards.

5. Types of Partnerships and Collaborations

Kabalega Foundation may enter into various types of partnerships depending on its objectives and the nature of the collaboration. These include:

- **Programmatic Partnerships:** Joint initiatives with other organizations to deliver services, implement projects, or achieve shared outcomes. These partnerships may involve co-designing programs, sharing resources, and working together to address common challenges.
- **Funding Partnerships:** Collaborations with donors, grant-making organizations, foundations, and corporate sponsors to secure funding for the Foundation's activities. Such partnerships may involve fundraising campaigns, grant proposals, or sponsorship agreements.
- **Research and Knowledge Sharing:** Partnerships with academic institutions, research organizations, or think tanks to advance research, data collection, and knowledge-sharing on relevant social issues.
- **Corporate Partnerships:** Collaborations with businesses that provide financial or in-kind support, share expertise, or engage in corporate social responsibility (CSR) initiatives in alignment with the Foundation's objectives.
- **Advocacy and Policy Partnerships:** Working with governmental bodies, international organizations, or advocacy groups to promote policy change, social justice, and human rights.

6. Formalization of Partnerships

All partnerships and collaborations will be formalized through written agreements or memorandums of understanding (MOUs). These documents will outline the terms and conditions of the collaboration, including:

- **Roles and Responsibilities:** Clear delineation of the roles and responsibilities of each party involved in the partnership.
- **Objectives and Expected Outcomes:** Definition of the partnership's goals, objectives, and expected results.
- **Resources and Funding:** Detailed information on the financial, human, and material resources each party will contribute to the partnership.
- **Monitoring and Evaluation:** Mechanisms for monitoring the progress of the partnership, assessing its effectiveness, and ensuring accountability.
- **Duration and Exit Strategy:** The length of the partnership and any provisions for terminating or transitioning out of the collaboration, if necessary.

7. Communication and Reporting

Clear and open communication is essential for the success of any partnership. The Foundation will:

- **Regular Updates:** Maintain regular communication with partners to keep them informed about progress, challenges, and successes.
- **Reporting:** Partners will be required to submit periodic progress reports to ensure that objectives are being met and that resources are being utilized effectively.
- **Feedback Mechanism:** Provide a mechanism for feedback from all partners and stakeholders to continuously improve the collaboration.

8. Conflict Resolution

Conflicts may arise in the course of a partnership, and it is important that these are addressed promptly and constructively. Kabalega Foundation will:

- **Early Identification:** Identify potential conflicts early and attempt to resolve them through open dialogue and negotiation.
- **Conflict Resolution Process:** Establish a clear process for resolving disputes, including mediation or arbitration if necessary, to avoid the breakdown of the partnership.
- **Escalation:** If internal conflict resolution fails, the matter will be escalated to higher management or third-party facilitators to ensure an amicable solution.

9. Ethical Guidelines

Kabalega Foundation is committed to ethical behavior in all its partnerships and collaborations. The Foundation expects partners to adhere to the following ethical standards:

- **No Corruption or Bribery:** Partners must refrain from engaging in corrupt practices or offering bribes to influence decisions.
- **Non-Discrimination:** Partners must uphold the principles of non-discrimination and ensure equal opportunities for all, regardless of gender, race, religion, disability, or other factors.
- **Respect for Human Rights:** All partners must respect the dignity, rights, and freedoms of individuals involved in the partnership and adhere to international human rights standards.
- **Environmental Responsibility:** Partners must take steps to minimize the environmental impact of their activities, including reducing waste and conserving resources.

10. Review and Evaluation of Partnerships

Kabalega Foundation will periodically review and evaluate its partnerships to ensure that they are still relevant, effective, and aligned with the Foundation's objectives. The evaluation process will include:

- **Partnership Impact:** Assessing the tangible and intangible outcomes of the partnership, including its contribution to the Foundation's mission.
- **Resource Utilization:** Reviewing the efficiency and effectiveness of resource allocation and use within the partnership.
- **Sustainability:** Evaluating the sustainability of the partnership, including its potential for long-term impact.

11. Termination of Partnerships

Kabalega Foundation reserves the right to terminate any partnership that no longer aligns with its goals, values, or ethical standards. Reasons for termination may include:

- **Failure to Meet Objectives:** If the partnership fails to achieve its intended outcomes or objectives.
- **Ethical Violations:** If a partner engages in unethical conduct, such as corruption, discrimination, or human rights violations.
- **Non-Compliance:** If a partner fails to comply with the terms of the agreement or the Foundation's policies.

Termination will be handled respectfully and in accordance with the terms outlined in the partnership agreement.

Effective partnerships and collaborations are crucial to the success of Kabalega Foundation's programs and its ability to achieve its mission. This policy provides a framework for establishing and managing partnerships that are built on mutual respect, transparency, and shared goals. By adhering to these principles, Kabalega Foundation ensures that its collaborations are ethical, impactful, and aligned with its strategic objectives.

Contact Information

For more information about this **Partnership and Collaboration Policy**, or to inquire about potential partnerships, please contact:


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Signed:



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Executive Chairperson